



AODA Multi-Year Plan

By December 1, 2023

<i>Item</i>	<i>Date Completed</i>
Create AODA policy and make available to members of the public <ul style="list-style-type: none">- If requested, policy will be made available in an accessible format (for example, large print.)	December 2023
File 2023 Report	December 2023
Create multi-year plan (this) and make available to members of the public <ul style="list-style-type: none">- If requested, policy will be made available in an accessible format (for example, large print.)	December 2023

By January 1, 2024

<i>Item</i>	<i>Date Completed</i>
Provide training to all employees as well as anyone in unpaid positions (such as co-op placements) <ul style="list-style-type: none">- Includes employees not based in Ontario but who work with Ontario customers (ie: Order Desk team)	2023 (ongoing with new employees)

By December 31, 2023

<i>Item</i>	<i>Date Completed</i>
Identify and publish name of contact (& contact information) for accessibility requests	December 1, 2023
Ensure items are made available (by identified contact) in accessible formats if requested	December 1, 2023
Recruiting – inform applicants we can accommodate disabilities during our recruiting and selection process & ensure all requests for accommodation during the interview process are granted	December 6, 2023
Ensure successful applicants are aware of Action's policies for accommodating employees with disabilities	Ongoing (December 6, 2023)



By April 30, 2017

<i>Item</i>	<i>Date Completed</i>
Develop plan to comply with "Accessibility Standards for the Design of Public Spaces"	
Develop individual accommodation plans for employees with disabilities	Ongoing (December 31, 2023)

By March 2024

<i>Item</i>	<i>Date Completed</i>
Develop plan to comply with "Information and Communication Standards" including accessible websites and web content	In Progress (Jan 2024)